

## Minutes of the Executive Board of the Democratic Club of Sunnyvale

**Date:** August 26, 2013  
**Time:** 7:30 p.m.  
**Place:** 778 Steuben Drive, Sunnyvale

**Directors Present:** Vimala Balan  
Terry Fowler  
Margaret Okuzumi  
Nancy Smith  
Carol Weiss  
David Wessel

**Directors Absent:** Anu Ganguly

**Call to Order:** Mr. Wessel called the meeting to order at 7:50 p.m.

**Approval of Minutes:** Ms. Smith moved to approve the minutes of the May 20, 2013 Executive Board meeting. Ms. Okuzumi seconded the motion. The minutes were approved unanimously.

**Reports:** Bylaws Report  
Ms. Smith will be "delighted" to help the Bylaws Committee after the November election. Mr. Fowler nominated Ms. Smith to chair the Bylaws Committee; Ms. Weiss seconded the motion. The vote making Ms. Smith Bylaws chair was unanimous.

### Getting Candidates Elected

Mr. Fowler will coordinate volunteers for the Club's endorsed candidates, Jim Griffin and Gustav Larsson.

### **Action Item:**

- Mr. Fowler will contact those members not at the endorsement meeting to see if they will walk precincts for the candidates.

### Treasurer's Report

August saw one new membership and one membership upgrade. Total current assets as of this date: \$3040.79.

### **Action Item:**

- Ms. Balan will send out a list of whose dues are in arrears. This list will be divided amongst the Board members to phone up these members to encourage them to become active in the Club.

### **Measure C:**

Ms. Okuzumi and Ms. Weiss are the point people.

### **Endorsement Meeting Debriefing:**

Ms. Smith noted that attendance was poor. She also noted that a timer is needed. There was insufficient time because discussion of the measures took more time than had been allocated. For future endorsement meetings, the treasurer and the membership vice president need to check the list to compile a list that shows who is a member in good standing and who owes dues.

Ms. Okuzumi commented that she has opened a trial account for the DCS using Nation Builder, which might be helpful as a tool to manage renewals, member communications and e-mail blasts. The monthly charges for Nation Builder start at \$29/month and go up from there, depending on the number of e-mail addresses.

#### **Action item:**

- Ms. Okuzumi will report back to the Board about Nation Builder at the Board's September meeting.

#### **Upcoming Meetings:**

September 21 - State Senator Jerry Hill will be the guest speaker. A members only meeting, since the Club needs to energize its base to get out the vote.

October meeting: Ask at the September meeting what the members want for this meeting.

#### **Action item:**

- Ms. Okuzumi will contact the campaign managers to see what they want at the October meeting.

January or February 2014 meeting - The Board needs to schedule an endorsement meeting for Mike Honda and Ro Khanna.

#### **Action item:**

- The DCS Board needs to get a hospitality coordinator for the membership meetings.

Respectfully submitted,  
Carol L. Weiss