

Minutes of the Executive Board of the Democratic Club of Sunnyvale

Date: April 4, 2011

Time: 7:30 p.m.

Place: 778 Steuben Drive, Sunnyvale

Directors Present: Vimala Balan
Claude Nahum
Mike Serrone
Nancy Smith
Carol Weiss

Directors Absent: Kohl Gill
Margaret Okuzumi

Call to Order: Ms. Smith called the meeting to order at 7:35 p.m.

Approval of Minutes: On a motion by Mr. Serrone, seconded by Mr. Nahum, the minutes were unanimously approved.

Reports:

New Media

- ❑ It was reported that Ms. Okuzumi had talked with the President of the CDC who claims it is up and running again and offering free web hosting. The question was raised as to how reliable this is? Is it set up to host multiple club sites on their server?
 - **Action Item:** One delegate should attend the computer and internet caucus. At the convention, ask around to learn what other clubs are doing.
- ❑ Mr. Serrone spoke about Bluehost, which also hosts websites.
- ❑ Mr. Serrone checked out the Sunnyvale Art Gallery on El Camino as a potential meeting site. He expressed concern that the room might be too small. The large area rents for \$50; the small area is free, but other people could be walking around looking at the art. The assumption is that members will buy snacks there.

Membership:

- ❑ Ms. Balan reported that there are five new members. It was noted that the bylaws require members have attended one previous meeting before meeting when there is a vote; however, there is no time period specified within which this is to have occurred. The Directors may want eventually want to change this in the bylaws to specify a time period.
- ❑ Ms. Weiss suggested that Directors each get the same list of people to contact monthly before each meeting as this would promote outreach. Ms. Smith noted that a few more volunteers are needed to help with the phone calls and with snacks.

Treasurer's Report:

- ❑ Ms. Balan reported the following expenses: printing - \$23.54, post office box rental - \$17, facility rental (Fairbrae) - \$100, insurance - \$550. Total = \$717.54.

Updated Budget Report:

- Ms. Smith reported the following changes to update the budget:
 - Membership fees projection lowered from \$3000 to \$2200. This might increase due to election year memberships.
 - \$125 internet. Mr. Serrone said this might be even more.
 - Rent - \$625.
 - Legal fees - \$100.
 - \$150 was moved from supplies into printing and copying.

- On a motion by Ms. Weiss, seconded by Mr. Serrone, the updated budget was unanimously approved.

Update on IRS:

- Another letter has been received asking how the DCS is classified. Clarification was made on status.
 - **Action Item:** Ms. Smith will contact Bianca Pirayou, the attorney who spoke at the tax training for Democratic Clubs last month.

April Meeting:

- A notice needs to go out, after Ms. Okuzumi vets it. This meeting will involve a caucus simulation in preparation for the actual endorsement meeting. Discussion followed with regard to the wording of the proposed DCS endorsement process and of how the simulation will be conducted. The board approved the proposed endorsement process unanimously.

Motion to Adjourn:

- Mr. Nahum made a motion to adjourn the meeting at 9:10. The motion was seconded by Ms. Balan and was unanimously approved.